



CLEARANCE FOR DEPARTURE

[TO BE FILLED IN CAPITAL LETTERS]

[This form is only applicable for Expatriates who works under the Employer]

DETAILS OF EMPLOYEE

Name in full [text box] Gender [M male] [F female]
Nationality [text box] Date of Birth [D][M][Y] Mobile No. [text box]
Passport Number [text box] Date of Issue [D][M][Y] Date of Expiry [D][M][Y]
Previous Passport Number [text box] Date of Expiry [D][M][Y]

PHOTO
[Passport Size Photo
Less than
Three Months
With
White Background]

TICKET DETAILS

Date of Departure [D][M][Y] Flight Number [text box] Ticket Number [text box]

TO BE FILLED BY EMPLOYER

Organization / Employer Name [text box] Registration No [text box]
Reason for clearance departure [text box]
Name of the signee [text box] NID No [text box] Mobile Number [text box]
I hereby declare that the information provided in this form is true and correct to best of my knowledge .I also understand that any willful dishonesty will have legal consequences in accordance to respective laws .Also I have no objection in processing the departing of above mentioned expatriate.
Signature [text box] Seal of the sponsor if applicable [text box]
Date [D][M][Y]

DOCUMENTS CHECK LIST

Passport with data page color copy [checkbox] Ticket Copy [checkbox]

OFFICIAL USE ONLY

VISA INFORMATION
Employment Approval No. [text box] EA Expiry date [D][M][Y] Visa Fee Expiry date [D][M][Y]

EXPATRIATE STATUS
Reported as missing [YES] [NO] Reported date [D][M][Y]
Expatriate in Screening list [YES] [NO] Checked Date [D][M][Y]

Checked by
Name [text box]
RC Number [text box]
Date [D][M][Y] Signature [text box]

Approved by
Name [text box]
RC Number [text box]
Date [D][M][Y] Signature [text box]

CRF-2024/.....